

Documents for Business Account Opening

Business Type	Documents	Signs Authorization Designation
Sole Proprietorship	• Trade Name Certificate — showing sole proprietor and DBA name <i>(if requesting OBA on account)</i>	Owner and/or owner's spouse
Limited Liability Company (LLC)	• Articles of Organizations • Good Standing Verification • Trade Name <i>(if requesting OBA on account)</i>	All LLC Members <i>(for member-managed LLCs)</i> All LLC Managers <i>(for manager-managed LLCs)</i>
Corporate (For-Profit and/or Non-Profit)	• Articles of Incorporation • Good Standing Verification • Trade Name <i>(if requesting OBA on account)</i>	Corporate Secretary Minimum two signers for non-profit corporations, officers, or directors
Unincorporated Organizations and Associations	• Letter or meeting minutes on organization's letterhead or bylaws • Certification of Tax ID Number • Official Recognition Document from parent organization	Minimum two signers <i>(those authorized in meeting minutes)</i>
General Partnership	• Partnership Agreement • Certification of Tax ID Number • Trade Name <i>(if requesting OBA on account)</i>	All general partners
Limited Partnership (LP) and Limited Liability Partnership (LLP)	• Partnership Agreement • Certification of Limited Partnership • Trade Name <i>(if requesting OBA on account)</i>	All general partners
Trusts	• Certificate of Trust Existence or Trust Document	Only Trustees can be signers on Trust accounts